HASFN NEWSLETTER

Fall 2024



Words from the Executive Director

Happy Fall to everyone. This newsletter kicks off the beginning of the Housing Authority's new fiscal year.

We will start back in October with our workshops, trainings and our outreach events/activities. We hope if you have not come out for one of our events, you will come out this year and take part in these fun and educational events. My goal is to continue building a strong community partnership with our tenants and tribal community.

With a new year starting, we will be looking to recognize our outstanding quarterly tenants and, of course, Tenant of the Year. Both have some amazing incentives this year so look for those criteria so you can be one recognized for being outstanding. We have added some more ways for housing authority to recognize our tenants Look for flyers on these NEW categories.

We strive to maintain your homes with monthly preventative maintenance. Look in this issue for the dates already scheduled for Monthly PMs. As always, if you have a maintenance emergency please call the main number or the on call number to have these matters addressed immediately. In this newsletter, you will find some maintenance tips to prepare for the upcoming seasons as well as some safety tips for the colder weather.

As always, if you have any questions or concerns, you may contact me at (405)275-8200 ext. 101 or by email at cthomas@hasfn.net. Respectfully, Cora Thomas, M.Ed. HASFN Executive Director

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Housing Authority of the Sac and Fox Nation's Mission Statement

To provide decent, safe, sanitary and affordable housing to eligible, lowincome Sac & Fox tribal members, elders, and other Native Americans.



Tenant Opportunities!

HASFN YARD OF THE MONTH

For fiscal year 2025, HASFN is expanding the acknowledgment for the yard of the month winners by choosing multiple winners from the various Sac and Fox Nation communities/neighborhoods. You still have time to showcase your yard and/or decorate your door for a chance to win the prize for October and December. Next year's Yard of the Month winners will be chosen in April, May, June, July, August and September. Remember, neat and clean yards, seasonal décor, door decorations, landscaping, flowers, etc. are areas that are taken into consideration for the yard of the month winner. Prizes are awarded for winners. To nominate yourself or other HASFN tenants for yard of the month, call the Housing Authority at (405) 275-8200.

Upcoming Events

October

- Trunk or Treat-Shawnee
 - October 29, 2024
 - 3:00-6:00 p.m.
 - Housing Authority (201 N. Harrison, Shawnee)
 - Trunk or Treat-Stroud
 - October 30, 2024
 3:00-6:00 p.m.
 - Truman A. Carter Center (Highway 99, Stroud, OK)

November

- Ribbon Skirt Class
 - Details To Be Announced
- Fry Bread Class
- Details To Be Announced
 - Beading ClassDetails To Be Announced

December

- Pictures with Santa
 - o December 13, 2024
 - o 3:00-6:00 p.m.
 - o Housing Authority (201 N. Harrison, Shawnee)
- Pictures with Santa
 - o December 14, 2024
 - o 9:00 a.m.-1200 p.m.
 - o Housing Authority (201 N. Harrison, Shawnee)

Coming Soon in January 2025

- 4 Week Meal Prep Class
 - o Details To Be Announced



Quarterly Tenant Incentive Drawing Criteria

The criteria for the quarterly incentive drawing for low rent tenants will be on-time monthly payments, no non-compliance notices. The criteria for the quarterly drawing for lease option tenants will be on-time monthly payments, nice yard upkeep and passed annual inspection. The drawings will be for fiscal year 2025, drawings will be in December 2024, March 2025, June 2025, and September 2025.

Tenant of the Year Criteria

The criteria to be considered as a candidate for Tenant of the Year (one low rent & one lease option tenant) will be on-time monthly payments (no late fees), no non-compliance issues, a passed annual inspection without a noncompliance issue and attend at least one of the HASFN workshops. This award will be announced in September 2025.



Freezing Pipe Safety

Winter Safety Tips for Homeowners & Renters from Amerind

- Keep a steady drip Maintain a continuous drip of water from one faucet in your home, preferable a sink farthest from where the water comes into the house.
- Open your cabinets Keep cabinet doors open under sinks.
- Insulate your pipes
 Use heat tape, foam, or rubber insulation to protect your pipes.
- Outdoor faucets Cover hose bibs with hose bib cover.

Be Warm and Safe this Winter! Space Heater Safety

Follow the 3-Foot Rule. Avoid placing a space heater within 3 feet of anything flammable; curtains, papers, furniture, etc.).

Do not leave your space heater unattended.

Plug your space heater into a wall outlet. Do not use an extension cord!

Monthly Preventative Maintenance Dates

Nov. 4-5, 2023 in Shawnee Nov. 6, 2023 in Stroud and Cushing

Dec. 2-3, 2023 in Shawnee Dec. 4, 2023 in Stroud and Cushing

Jan. 6-7, 2024 in Shawnee Jan. 8, 2024 in Stroud and Cushing

Feb. 3-4, 2024 in Shawnee Feb. 5, 2024 in Stroud and Cushing

March 3-4, 2024 in Shawnee March 5, 2024 in Stroud and Cushing

April 7-8, 2024 in Shawnee April 9, 2024 in Stroud and Cushing

May 5-6, 2024 in Shawnee May 7, 2024 in Stroud and Cushing

June 2-3, 2024 in Shawnee June 4, 2024 in Stroud and Cushing

July 7-8, 2024 in Shawnee July 9, 2024 in Stroud and Cushing

August 4-5, 2024 in Shawnee August 6, 2024 in Stroud and Cushing

Sept. 8-9, 2024 in Shawnee Sept. 10, 2024 in Stroud and Cushing

The Maintenance Dept. will be replacing air filters, checking the batteries in the smoke and carbon monoxide detectors, and checking fire extinguishers.

Maintenance Emergency Number (405) 317-0335

Please call this number for after hour emergencies only. For work order requests during office hours, call (405) 275-8200.

Pest Control

If you notice you are having issues with insects, spiders, roaches, bed bugs, etc., please call maintenance immediately so we can get someone to come exterminate.



HASFN Staff

Cora Thomas, HASFN Executive Director (405) 275-8200, ext. 101 George Yesslith, Housing Manager (405) 275-8200, ext.113 Aaron Blanchard, Maintenance Supervisor (405) 275-8200, ext. 202

Thomas Slavin, Jr., Development Foreman Christopher Anderson, Development Lead Kandice Taylor, Executive Assistant Kanetra Wolf, Receptionist Patricia Doss, Procurement/Contract Specialist Marquisha Torres, Accounts Payable Tech Samantha Garcia, Finance Clerk Treva Brown, Collections Clerk Tara Carter, Housing Program Clerk Thomasine Grass, Data/HR Clerk David Haworth, Development Tech Mitch Tilley, Operational Clerk Brandon Harjo, Housing Inspector Chebon Harjo, Maintenance Tech Richard Roberts, Development Tech Tammy Lupton, Custodian/Groundskeeper

FINANCE ____

You will only receive a statement from the HASFN Finance Department if you have a late fee or an outstanding balance. A late fee will occur on the 11th of each month. Please make sure when making a payment, you have your name, address and account number on your check or money order. If the 10th or 11th falls on a weekend or a holiday, late fees will be added on the following business day.

Payment Methods!

If you haven't heard the word, you can now pay online!

Go to our website, www.sacandfoxha.com, and go to the

payment tab and follow the directions to complete your

payment.

Other payment options include:

- •Pay in person at the Payment Window
- •Drive-thru window
- •Pay over the phone

We accept Visa, MasterCard, money order and checks.

Fiscal Year 2025 **Board of Commissioners** Slate of Officers

Chair: Tina Morris Vice Chair: Shawna Spoon Secretary: Peggy Big Eagle Treasurer: Yannah Frazier Member: Nina Schexnider

Employee Spotlight!

Samantha has been employed with HASFN for 6 months. What she likes most about working for the Housing Authority is how welcoming the staff has been. She enjoys focusing on self-care and spending time with her family and friends in her free time. A fun fact about Samantha is she has an Irish twin and they were born on a holiday.



Samantha Garcia **Finance** Clerk



HASFN staff participated in the Jim Thorpe fun run and walk at the 59th Annual Sac and Fox Nation Powwow

Home Maintenance Fall Checklist

- Check roof for missing, loose, or damaged shingles
- Check smoke detectors and fire extinguishers \cap
- Clean chimney and fireplace
- Seal any gaps around windows and doors with weather stripping and check for cracks
- O Wrap indoor pipes
- Inspect your heating system and schedule a routine furnace check
- Turn off outdoor water supply, remove and store hoses
- Install outdoor faucet covers.
- Trim tree branches
- **Clean** gutters
- Remove debris and dead vegetation

Brrrr..chill..Winter is here! militarybyowne

Simple cost-free tips for staying warm!



Cover your floors Floors can account for as much as 10% of home heat loss. Where practical, use rugs and blankets to mitigate.



Most fire extinguishers operate using the following P.A.S.S. Technique:







1. PULL the pin. This will also break the tamper seal.

the extinguisher nozzle (or its horn or hose) at the base of the fire.

2. AIM low, pointing 3. SQUEEZE the handle to release the extinguishing agent.

NOTE: Do not touch the plastic discharge horn on CO2 extinguishers, it gets very cold and may damage skin.

4. SWEEP from side to side at the base of the fire until it appears to be out. Watch the area. If the fire re-ignites, repeat steps 2 - 4.

If you have the slightest doubt about your ability to fight a fire.... EVACUATE IMMEDIATELY!



Please rank the following topics in order of importance for upcoming tenant workshops you would like to see HASFN offer. You may mail (P.O. Box 1252 Shawnee, OK 74801) or drop this off to HASFN (201 N. Harrison Shawnee, OK 74801). You may also email your input to ktaylor@hasfn.net with the subject line: Tenant Workshops. Thanks for your input.

_ Money Management

___ Basic Maintenance

____ Beading Class

Safety 101

_ How to become a homeowner

Financial Planning

Basic Budgeting

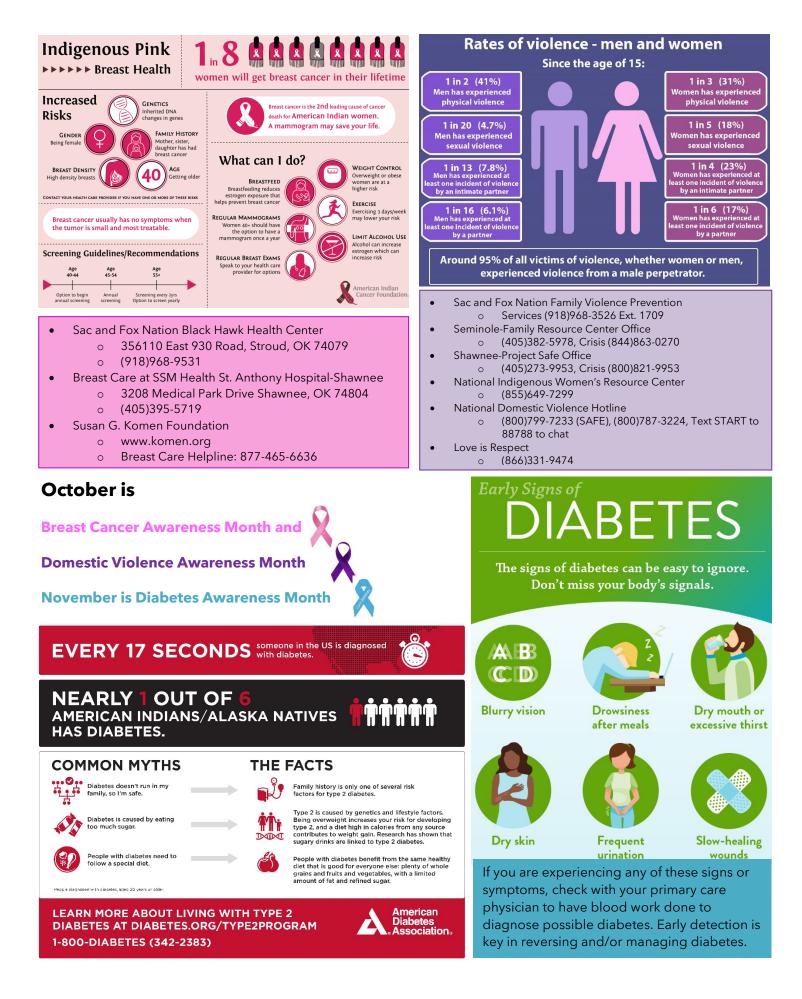
_ Career Planning

_ Cooking Class

____ Craft-Kids Corner

___ Health & Wellness

(other, please list)











Housing Authority of the Sac and Fox Nation P.O. Box 1252

REMAINING HASFN 2024 HOLIDAYS

Veteran's Day-November 11 Thanksgiving Day-November 28 Day after Thanksgiving-November 29 Christmas Day-December 25 Algonquin Cultural Day-December 26

In this Issue:

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- Routine Maintenance Dates
- Yard of the Month
- Quarterly Tenant Incentive
- Tenant of the Year Opportunity
- Finance Updates

Agency Hours Monday-Friday 8:00 a.m.- 5:00 p.m.

Check the website (<u>www.sacandfoxha.com</u>) for up-to-date emergency closures due to severe weather or for a list of holidays in which the agency will be closed.