



Housing Authority of the Sac and Fox Nation

201 N. Harrison • P.O. Box 1252 • Shawnee, OK 74801 • Ph (800)831-7515 • (405)275-8200 • Fax (405)275-8203

INCOME VERIFICATION

In order to establish eligibility for occupancy of public housing, the Sac & Fox Housing Authority is required to verify the income of all tenants and household members above 18 years of age for public housing. The following has informed us that he/she is, or has within the past 12 months, been employed by your firm. Your cooperation and prompt return of the information requested below will be greatly appreciated. Such information will be held in confidence and used only by the Sac & Fox Housing Authority as legally necessary. ****This must be faxed back to number above.**

EMPLOYEE'S NAME: _____

SOCIAL SECURITY # _____

EMPLOYED FROM: _____ TO _____

OCCUPATION/POSITION: _____

EMPLOYMENT IS: () TEMPORARY () FULL TIME
() SEASONAL () PART-TIME

CURRENT PAY RATE: \$ _____ PER _____

EFFECTIVE SINCE: _____ AVERAGE HOURS WORKED PER WEEK: _____

ACTUAL EARNINGS DURING THE PAST 12 MONTHS OR FOR PERIOD OF EMPLOYMENT IF LESS THAN 12 MONTHS:

FROM: _____ TO: _____ \$ _____

EMPLOYER: _____ PHONE #: _____

EMPLOYERS'S SIGNATURE: _____

EMPLOYER'S TITLE: _____ DATE: _____

EMPLOYERS'S EMAIL: _____

*****THIS DOCUMENT MUST BE FAXED BACK BY THE EMPLOYER*****